

SAIS Accreditation

List of Suggested Words and Phrases

The following is a list of words and phrases you can use as you formulate your commendations and recommendations. It is not meant to be exhaustive but should give you a good idea of some of the more common words used. Remember, your recommendations should be clear, should leave enough space for the school to address according to their own beliefs and mission, and should impact many if not all constituents.

accelerate	ensure / insure	involve	retain
accept	equip	maintain	restructure
achieve	establish	manage	revise
acquire	estimate	measure	reveal
add	evaluate	meet	review
adhere	examine	minimize	schedule
adjust	exercise	participate	secure
administer	expand	plan	seek means
adapt	express	place emphasis	seek new resources
adopt	focus	prepare	seek ways
agree	form / formulate	present	set direction
align	foster	practice	share
alleviate	fulfill	probe	stress
allocate / allocation	give	progress	support
analyze potential impact	implement	promote	synthesize
apply	incorporate	promote and support	take
appraise	increase	propose	test
arrange	inform	provide	translate
articulate	initiate	provide resources	try
assess	inquire	provide leadership	use
assign	install	question	update
assume responsibility	institute	record	work
assume leadership role	insure / ensure	redesign	work toward
begin	integrate	reexamine	work toward developing
encourage	investigate	report	

Adapted from the California Association of Independent Schools