

Plan Areas	Task Type
Student and Faculty Health (StH)	Strategic (S)
Modified Delivery and Schedules (MDS)	Operational (O)
Campus Security and Safety (CSS)	Tactical (T)
Communication Protocols (CP)	
Student Support (SS)	
Parent Support (PS)	
Business Continuity (BC)	

Plan Area	Task/Consideration	Task Type	Leader	Timeline	Notes	Progress	Supports	Costs
Student and Faculty Health								
StH	Communicable Illness Policy	S	Board	May 2020		In	Nurse	
StH	Revised nurse's office protocols	O	Nurse	June 2020			Head	
StH	Attendance Policy (include	O	Division	June 2020			Nurse	
StH	Classroom Health Supplies and	T	Nurse	May 2020				
StH	Hand Cleaning Protocols and	T	Nurse	May 2020				
StH	Air quality	S	Board					
StH	PPE for faculty, students, admin	T	Nurse	July 2020			Director of Safety	
StH	Protocols for Social Distancing	T	Division	June 2020				
StH	Student travel and field trips	O	Business	June 2020			Head	
Modified delivery and schedules								
MDS	Scaffolding of three scenarios and	S	Board	April/May			Head	
MDS	Development of a publishable	O/T	Division	July 2020				
MDS	Hybrid Learning Options for	O	Head/Divis	May 2020				
MDS	Considerations of programs and	T	Athletic	May 2020			Division Heads	
MDS	Faculty preparedness and training	O	Division	May/June			Director of Studies, IT Director	
MDS	Carpool/Transportation	O	Director of	June 2020			Head, Division Heads	
Campus Security and Safety								
CSS	Janitorial Cleaning and Preparation	O	Director of	May 2020				
CSS	Expectations for classroom cleaning	O	Director of	May/June			Nurse, Board, Head	
CSS	Security	O	Director of	June/July			Head	
CSS	Food Service Modifications	O	Food	July 2020			Food Service Provider	
CSS	Explore andy anticipated adjustments	T	Director of	Ongoing				

Communication Protocols									
CP	Communication of plans for 2020-	S/O	Board/Hea	June 2020					
CP	Requirements and protocols for	O	School	May 2020			Head, PR/Marketing Director		
CP	Requirements and protocols for	O	School	May 2020			Head, PR/Marketing Director		
CP	Maintaining community connection	O	PR/Market	Ongoing					
Student Support									
SS	Learning Support	O	Division	June/July					
SS	Counseling and mental health	O	School	June 2020					
Parent Support									
PS	Communication expectations	O	Head	July 2020		Head			
PS	Help and Support	O	Student	June 2020					
Business Continuity									
BC	Enrollment Management	O	Director of	Ongoing					
BC	Personnel Management	O	Business	June/July					
BC	Finance	S	Finance	May 2020			Head, Business Manager		

<i>Leader</i>	<i>Plan Area</i>	<i>Task Type</i>	<i>Task/Consideration</i>	<i>Timeline</i>
Athletic Director/Director of Fine Arts	MDS	T	Considerations of programs and offerings impacted by social dis	May 2020
Board	MDS	S	Scaffolding of three scenarios and conditions for each	April/May 2020
	StH	S	Air quality	
			Communicable Illness Policy	May 2020
Board/Head/Marketing-PR	CP	S/O	Communication of plans for 2020-21 school year to ensure comr	June 2020
Business Manager	BC	O	Personnel Management	June/July 2020
	StH	O	Student travel and field trips	June 2020
Director of Admission	BC	O	Enrollment Management	Ongoing
Director of Facilities	CSS	O	Expectations for classroom cleaning	May/June 2020
			Security	June/July 2020
	MDS	O	Carpool/Transportation	June 2020
Director of Facilities and Safety	CSS	T	Explore andy anticipated adjustments to vendor contracts	Ongoing
Director of Facilities and Safety	CSS	O	Janitorial Cleaning and Preparation	May 2020
Division Heads	MDS	O	Development of a publishable Remote Learning Plan for LS, MS	July 2020
	SS	O	Learning Support	June/July 2020
	StH	O	Attendance Policy (include provisions for Vulnerable Students/Fa	June 2020
		T	Protocols for Social Distancing while on campus as necessary	June 2020
Finance	BC	S	Finance	May 2020
Food Service Provider	CSS	O	Food Service Modifications	July 2020
Head	PS	O	Communication expectations	July 2020
Head, Division Heads	MDS	T	Faculty preparedness and training	May/June 2020
Head/Division Head	MDS	O	Hybrid Learning Options for students in high-risk categories or v	May 2020
Nurse	StH	O	Revised nurse's office protocols	June 2020
		T	Classroom Health Supplies and Protocols	May 2020
			Hand Cleaning Protocols and Procedures	May 2020
Nurse, Director of Safety	StH	T	PPE for faculty, students, admin assistants	July 2020
PR/Marketing Director	CP	O	Maintaining community connection	Ongoing
School Counselor	SS	O	Counseling and mental health	June 2020
School Nurse	CP	O	Requirements and protocols for known exposure	May 2020

			Requirements and protocols for potential exposure	May 2020	
Student Wellness Team	PS	O	Help and Support	June 2020	
Grand Total					