

In-class Accommodations List

➤ **Extended Time**

- The request to use the 50% extended time must be made by the student **at least one day prior** to the test or exam. This can be a standing request to each course instructor at the beginning of the year. **Extended time may not be given for students who do not prearrange this with the teacher.** In the event of a pop quiz, the teacher will allow 50% extended time within the class period, during lunch, study period, or Flex time the day of the pop quiz. **Regular use of additional time is an important component for the optimal effectiveness of this accommodation.**
- The extended time (ET) accommodation must be used consistently by the student prior to the submission of an application for its use on standardized tests such as SAT, AP Exam, or ACT. Once approved for ET on standardized tests, the student must continue to utilize this accommodation at St. David's. These standardized testing companies request verification about the student's continued use of and need for additional time.

➤ **Copy of Notes**

- **The student with this accommodation must actively take notes in order to receive the accommodation of a copy of notes.**
- The student must request notes from the teacher prior to the note-taking period. This can be a standing request to each course instructor at the beginning of the year.
- 2. The delivery of this accommodation is at the discretion of the teacher. A student note-taker may be designated, or a copy of teacher notes will be provided. English classes generally require in-text annotations; therefore, the teacher may require individual meetings with the student to determine the notes taken within the literature text. This routine will be clearly explained by the teacher for his or her specific class.
- 3. The notes provided are the intellectual property of the note-taker and are not to be shared with students who do not have this accommodation. St. David's encourages students who receive this accommodation to compare the copy of notes with their own efforts and meet with the teacher for clarification of content since note-taking is a personalized skill.

➤ **Reduced penalty for spelling errors on in-class assignments where spelling is not the focus of the assignment.**

- The interpretation of reduced spelling errors is defined by Grade Levels in the Middle School. We encourage important orthographic and phonological learning for all students through the process of making corrections as suggested by the teacher. Valuable learning can take place for a struggling student when honest efforts are made in the area of spelling, but proficiency with the total writing process can be notably improved with increased focus on the semantic content and overall organization of the written product.

➤ **Preferential Seating** provides optimal learning near the focus of instruction or away from apparent distractions, as agreed upon by the student and teacher.

➤ **Decoding Assistance** in subjects other than reading to facilitate content understanding where vocabulary mastery is not the focus of the assignment.

➤ **Multi-page Assignments presented one page at a time** to check for understanding of directions and decrease test anxiety.

➤ **Assignment Notebook Initialed** by teacher/s and parent/s. (The student is responsible for taking the notebook to the teacher

- **5th & 6th** - (The classroom teacher is responsible for checking the notebook during each class period.) **In order to promote independence and self-advocacy, this accommodation will become the responsibility of the student in 7th – 12th grade.**

THOSE OFFERED AT TEACHER'S DISCRETION OR UPON AVAILABILITY

- **Use of a word processor:** Students may only utilize St. David's devices with spelling and grammar correction programs disabled for exams. Word processing for in-class assignments is at the discretion of the teacher and Director of Academic Support and may not apply on standardized testing.
- **Use of recording devices** (i.e. iPad or Smartpen): Permitted only during individual instruction, i.e. office hours, and only with explicit permission of the instructor.
- **Use of approved calculator** on mathematics problems at the discretion of the teacher.
- **Option of less distracting test environment** will be facilitated only as our facility and available faculty will allow. Students must be proctored at all times. **This accommodation needs to be arranged at least one day prior to the assessment event.**